

must make sure user charges imposed are in accordance with this directive. Request revisions, through appropriate OPR channels, when rate and fee schedules included in functional area regulations do not appear adequate in view of current experience. When charges are determined locally, give special attention to ensure compliance with this part.

(b) Activities generating user charge transactions furnish the accounting and finance office (AFO) all pertinent information necessary to voucher, collect, and otherwise account for each user charge being imposed. AFOs or their designees verify the accuracy and completeness of documentation supporting each user charge transaction. AFOs or designees also periodically review records, documentation, and procedures to ensure compliance with this part. An effective working relationship must be maintained between the AFO and activities generating user charge transactions.

#### **§ 812.10 Conflicts or recommendations.**

If this part conflicts with other parts or law, or otherwise appears to require modification, submit recommendations to AFAFC/XSGB, Denver CO 80279.

### **Subpart B—Specialized or Technical Services Provided to State and Local Government**

#### **§ 812.11 Air Force policy.**

Air Force activities should cooperate fully with State and local units of government to provide any specialized or technical services authorized. Such services generally supplement but do not take the place of existing services. The Air Force will consider providing the services which are not reasonably and readily available through ordinary business channels.

#### **§ 812.12 Explanation of terms.**

For purposes of this part, DOD has provided these explanations:

(a) *State* means any State in the United States, the District of Columbia, the Commonwealth of Puerto Rico, any territory or possession of the United States, or any agency or instrumentality of a State, but not the gov-

ernments of the political subdivisions of a State.

(b) The terms *political subdivision* or *local government* means a local unit of government, including specifically a county, municipality, city, town, township, or a school or other special district created by or under State law, or combinations of any of these.

(c) *Specialized or technical services* means statistical and other studies and compilations, development projects, technical test and evaluations, technical information, training activities, surveys, reports, documents, and any other similar service functions which the Air Force is especially equipped and authorized by law to perform.

#### **§ 812.13 Background.**

Title III of the Intergovernmental Cooperation Act of 1968:

(a) Encourages intergovernmental cooperation in providing specialized or technical services to State and local governmental activities.

(b) Enables State and local governments to avoid unnecessary duplication of special service functions.

(c) Authorizes the Air Force to provide reimbursable specialized and technical services described in § 812.4 under conditions detailed in § 812.5 of this part.

#### **§ 812.14 Types of services.**

(a) Air Force activities may provide the following specialized or technical services and related facilities:

(1) *Specialized Services Required by Air Force.* Any existing statistical or other studies and compilations, results of technical tests and evaluations, technical information, surveys, reports, and documents, and any such materials which may be developed or prepared in the future to meet the needs of the Air Force or to carry out its normal program responsibilities. Examples: The testing of high octane gas, and studies involving sound repression made by the Air Force.

(2) *Specialized Services Similar to Those Required by Air Force.* Preparation of statistical or other studies and compilations, technical tests and evaluations, technical information, surveys, reports, and documents, and assistance in the conduct of such activities and in

the preparation of such materials, provided they are of a type similar to those which the Air Force is authorized by law to conduct or prepare. Example: Studies on airport construction, or technical information relating to testing of compounds used in runways.

(3) *Training.* Training of the type which the Air Force is authorized by law to conduct for its personnel and others or which is similar to such training. Example: Conducting special training for State and local government in areas such as aerial photography.

(4) *Technical Aid (Grant-in-Aid and Other).* Technical aid in the preparation of proposals for development and other projects for which the Air Force provides grants-in-aid or other assistance, provided such aid primarily strengthens the ability of the recipient to develop its own capacity to prepare proposals. This type of service is not applicable to Air Force at this time.

(5) *Technical Information Normally Available.* Technical information, data processing, communications and personnel management systems services, and technical advice on improving logistical and management services which the Air Force normally provides for itself or others. Example: Sale of a data processing program used by Air Force for blanket checks.

(b) Any of the above specialized or technical services provided to the States and their political subdivisions under existing authorities will also be provided under title III of the Intergovernmental Cooperation Act of 1968 and the terms of this part.

**§ 812.15 Conditions under which services may be provided.**

(a) Commanders of major commands or separate operating agencies of the Air Force are authorized to provide specialized or technical services only under the following conditions:

(1) If such services are provided either to State or local governments.

(2) Upon the written request of a State or local government. The chief executive of such entity normally should address the request to the Air Force commander involved.

(3) If the Air Force activity provides similar services for its own use. In ad-

dition, the requesting entity must certify that it cannot reasonably and expeditiously procure such services through ordinary business channels.

(4) If the Air Force will not incur additional expenses, including civilian and military personnel costs, solely for the purposes of providing such services, unless such costs are charged to the user.

(5) If the unit of government making the request fully reimburses or arranges to fully reimburse the Air Force for services, including payment of civilian/military salaries and all other identifiable direct and indirect costs involved.

(b) If a commander denies a request, he or she should state the reasons for the denial in writing to the entity making the request.

(c) Technical information provided under this instruction may not be further disseminated to third party governmental agencies, unless expressly authorized by the originating Air Force agency.

**§ 812.16 Processing payments.**

Deposit all monies received for specialized and technical services provided to the credit of the principal appropriation which has borne or will bear the cost of such services; for example, deposit to 57\*3500 when military pay and allowances is the reimbursable element of cost.

**§ 812.17 Questionable services.**

(a) These services fall within two categories:

(1) Specialized or technical services not covered in § 812.14(a);

(2) Specialized or technical services requested when there is a doubt as to whether the service is covered by § 812.14(a).

(b) If a commander receives a request for a service described in § 812.17(a), and his activity has a special competence to provide it, he should forward the request to AFAFC/XSGB, Denver, CO 80279.

(c) The request will be reviewed and evaluated by AFAFC/XSGB before forwarding it through OASD (Comptroller), Wash DC 20301, to the Office of Management and Budget for action. Appropriate contact with applicable